

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The statistics in Table 1 and Table 2 show that the City of Reading is making significant progress in meeting its five year Consolidated Plan goals. 2015 was the second year of the five year Consolidated Plan period. The most significant initiative undertaken in 2015 (which is not listed in the table) occurred in the expansion of the economic opportunity goal category, the completion of the 209-room, nine-story DoubleTree by Hilton Hotel at 7th and Penn Streets. The \$67 million dollar project was partially funded by the City of Reading CDBG and Section 108 Loan Guarantee Programs. It is anticipated that the new hotel will create a total of 150 jobs.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Code Enforcement Area Building Improvements	Code Enforcement	Other	Other	12500	16523	132.18%	8834	7689	87.04%
Commercial Facade Improvements	Non-Housing Community Development	Facade treatment/business building rehabilitation	Business	20	1	5.00%	4	1	25.00%

Crime Prevention	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	49867	102127	204.80%	52260	52260	100.00%
Demolition of deteriorated buildings	Non-Housing Community Development Demolition and Clearance	Buildings Demolished	Buildings	40	22	55.00%	8	5	62.50%
Development of additional affordable housing	Affordable Housing	Rental units constructed	Household Housing Unit	15	0	0.00%			
Development of additional affordable housing	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit		5		16	5	31.25%
Development of additional affordable housing	Affordable Housing	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	10	0	0.00%			
Expansion of economic opportunities	Economic Development	Jobs created/retained	Jobs	100	0	0.00%			
Expansion of economic opportunities	Economic Development	Businesses assisted	Businesses Assisted	12	5	41.67%	10	4	40.00%
Fair Housing	Housing Availability and Housing Discrimination	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1750	1223	69.89%	350	556	158.86%

Homeless and Special Needs	Homeless Non-Homeless Special Needs	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	513	
Homeless and Special Needs	Homeless Non-Homeless Special Needs	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0		100	87	87.00%
Homeless and Special Needs	Homeless Non-Homeless Special Needs	Homeless Person Overnight Shelter	Persons Assisted	2500	541	21.64%	1075	511	47.53%
Homeless and Special Needs	Homeless Non-Homeless Special Needs	Homelessness Prevention	Persons Assisted	1000	358	35.80%	820	452	55.12%
Public facilities/infrastructure improvements	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	79073	158146	200.00%	79073	79073	100.00%
Public Information Dissemination	Public Information Dissemination	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	79073	79186	100.14%	79073	0	0.00%
Retain existing housing stock	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	50	0	0.00%			
Retain existing housing stock	Affordable Housing	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0		0	0	

Retain existing housing stock	Affordable Housing	Other	Other	12500	16523	132.18%	0	0	
Youth Services	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	325	333	102.46%	65	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Please note: The amounts and goals indicated in the 5 year Joint Consolidated Plan are a combination of the City of Reading’s and the County of Berks goals.

The following are the highest priority activities:

High Priority - \$646,766 - Code Enforcement and Rehabilitation of Existing Housing Units. 7,689 Code Enforcement inspections (residential and non- residential) were conducted in the CDBG Code Enforcement Area. The property owners made private improvements to address the code violations. In addition, the Clean City Program \$34,094 (CDBG) was conducted the CDBG Code Enforcement Area.

High Priority - \$226,855 - Community Policing. The Community Policing Program was conducted in the CDBG Community Policing Area focusing on neighborhoods near each school. 52,260 persons reside in the activity's service area.

High Priority - \$87,283 - Demolition of hazardous buildings. 1 building was demolished in 2015. 1 of the demolitions started in 2014. 4

demolitions are currently underway.

High Priority - \$1,500,000 Penn Square - ED Sect. 108 Loan. 1 loan was issued in 2015. 1 business was assisted.

High Priority - \$7,187 - ED and Commercial Facade Improvements. 1 Facade Improvement was completed in 2015.

High Priority - \$95,482.50 - ED Microenterprise Assistance . The Microenterprise Technical Assistance Activity assisted 15 new businesses.

High Priority - \$10,243.49 -ED Microenterprise Assistance. 1 grant was issued to a low and moderate income level business owner.

High Priority - \$400,000 - ED Special Economic Development Job Creation Activity / Family Business Loan Program assisted 1 businesses.

High Priority - \$470,500 - ED Special Economic Development Job Creation Activity assisted 2 businesses

High Priority - \$20,673 - Fair Housing The HRC Fair Housing Program provided services to 556 persons.

High Priority - \$17,480.24 (CDBG) Homeless Prevention. The HRC Homeless Prevention Program provided services to 513 persons.

High Priority - \$13,504.11 (CDBG) Homeless Prevention. The HRC Landlord Tenant Program provided services to 113 persons.

High Priority - Homeless Shelter. \$83,764 ESG funded Homeless Shelter services were provide to 511 persons.

High Priority - Rental Assistance. \$53,073 ESG funded rental Assistance services were provide to 452 persons.

High Priority - \$312,494 - Public Facilities. 4 Public facility and Improvement activities are underway.

High Priority - Development of Additional Affordable Housing. \$643,626.52 HOME funded the rehabilitation and acquisition of 13 housing

units.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	12,142	1	651
Black or African American	2,067	3	291
Asian	166	0	1
American Indian or American Native	65	0	4
Native Hawaiian or Other Pacific Islander	21	0	3
<b>Total</b>	<b>14,461</b>	<b>4</b>	<b>950</b>
Hispanic	9,379	16	430
Not Hispanic	6,953	4	506

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Additional Racial Category

CDBG, HOME (Number of Persons)

American Indian/Alaskan Native & White - 17,0

Asian & White - 6,0

Black/African American & White - 156,0

Amer. Indian/Alaskan Native & Black/African Amer. - 7, 0

Other multi-racial - 1685, 16

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		10,056,568	2,369,469
HOME		3,190,404	756,936
ESG		621,315	206,644

Table 3 - Resources Made Available

### Narrative

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Reading - Citywide		19	Infrastructure
Code Enforcement Area		25	Code Enforcement
Community Policing Area		10	Crime Prevention
Downtown Reading		13	Economic Development
Historic Districts		1	Historic Preservation

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The ESG and HOME activities have a City-wide target area.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City's ESG sub-recipients used a combination of private donations, State funding (Pennsylvania Homeless Assistance Program), and funding from the City of Reading as matching funds for the program. A dollar for dollar match is required for the ESG program, but many sub-recipients exceed the required match.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

### HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	14,600	14,600	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	400,802	0	0	0	85,000	315,802
Number	8	0	0	0	1	7
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	400,802	0	400,802			
Number	8	0	8			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	<b>Total</b>	<b>Minority Property Owners</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	16	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>16</b>	<b>0</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	16	5
Number of households supported through Acquisition of Existing Units	0	8
<b>Total</b>	<b>16</b>	<b>13</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Due to the high cost to comply with the various regulation, fewer units were rehabilitated. It was projected to complete rehabilitation of 16 units in 2015; however, only 5 units were completed.

**Discuss how these outcomes will impact future annual action plans.**

Less units than expected were rehabilitated in 2015 due to the high cost; however, the City and plans in 2015 will expand housing choice through development and rehabilitation of housing. Rental housing was also funded in 2015. 47 new construction rental units are being built in 2015 for the purpose of providing affordable housing to low and moderate income level households.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	0
Low-income	0	3
Moderate-income	2	1
<b>Total</b>	<b>2</b>	<b>4</b>

**Table 13 – Number of Persons Served**

### **Narrative Information**

The NHS HOP Homeownership Assistance Program assisted 8 households in 2015. HOME - All of the recipients were at the low and moderate income level or lower. This is to be expected due to the City's high rate of poverty.

The NHS CDBG (Program/Activity Income) funded HOP Homeownership Assistanceship Program assisted 2 low and moderate income level housholds in 2015.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Berks Coalition to End Homelessness (BCEH) provides Street Outreach to homeless individuals and families. Our efforts reach the City of Reading on a daily basis and areas around the rest of Berks County as they are identified as having unsheltered persons residing in them. BCEH also participates in the annual HUD Point in Time Count during the last week of January where there is a full CoC (Continuum of Care) effort to identify any person who may be living in a place not meant for habitation and to engage them into services, shelter, or both. There are currently three shelters that offer "Code Blue" shelter which is shelter that runs from roughly November 1st to March 1st and anyone who wants access shelter during this time will not be turned away. When someone who is unsheltered is ready to engage in services, a full assessment is conducted by a case worker. The individual or family is entered into HMIS (Homeless Management Information System) and the case management team connects the client with resources and other services. Final numbers have not been calculated but it is anticipated that the unsheltered count will be reduced by a quarter from last year.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency shelter and transitional housing are key pieces of any comprehensive homeless system of services. There will always be people who fall into homelessness, but the key is to rapidly assess them and get them into housing as soon as possible and wrap the services around them. Reading currently has three emergency shelter facilities, only one of which accepts any government funding. Two of those facilities are on HMIS, the 3rd one provides data on the clients they serve by request from the CoC and are listed as a partner agency. By conducting full assessments of each individual or family, persons can be more quickly connected with services such as Mental Health, Drug and Alcohol, Social Security, DHS, etc. Transitional housing is also quite important as some people need additional time in a recovery setting or exposed to intensive services before they are ready to be placed in permanent housing. 61% of everyone who entered Emergency Shelter this past year were able to exit in under 1 month. This year placement into permanent housing from transitional housing has been increased by 4%, which means the success rate of people staying in transitional housing for a proper amount of time to make a successful transition to living on their own in permanent housing has also increased.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections**

**programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

There are set discharge policies for each of the areas mentioned; mental health, health care facilities, foster care and youth facilities, and correctional institutions. Each one has to abide by their state regulations, but they also have to pledge that they will not release anyone into homelessness. A “home-plan” must be in place before their release is secured. But for the community at-large, there are homeless prevention activities and programs to keep low-income persons in their homes. The Salvation Army, the Human Relations Commission, Family Promise, Berks Community Action Plan, and Berks Connections assist with rent payments, eviction issues, and utility payments. Other homeless prevention activities include legal assistance, landlord-tenant mediation, and housing locator services. Of the people assisted with these services, most all are avoiding homelessness due to our intervention services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As of the last Point in Time Count, there were 0 unsheltered veterans and 3 veterans in Code Blue shelter. Persons who do have a homeless episode are able to exit that situation quickly (61% able to do so in less than 1 month) even in an environment where there is not easily and readily affordable permanent housing. There are approximately 1600 public housing units in Reading. BCEH believes that there is not enough of public housing in Reading. Access to permanent housing for many City residents is out of reach. Reading has over 80,000 persons and a significant number of persons are living below the poverty level. In response to this problem, BCEH has hired a part time Housing Locator who engages literally homeless clients as well as client exiting from transitional housing and follows them through being housed and provides case management for them even after they are housed to ensure that they are thriving in their new placement.



## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Please see the CR-30 Public Housing Table

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Please see the CR-30 Public Housing Table

### **Actions taken to provide assistance to troubled PHAs**

The Reading Housing Authority is not a troubled PHA.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

There are no public policies that limit affordable housing. The major limiting factor is the age of housing and condition of housing making costs unaffordable to many lower income households. The City continues to provide subsidy to lower the cost of homeownership by working with non-profits to rehabilitate homes and make them available for sale at prices affordable to lower income households and provide first-time homebuyers with down payment assistance to make entry into homeownership affordable.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Reliable data collection is necessary in order to assess the needs of the community and to sufficiently address gaps in serving those needs within the community. It was indicated in the past that not only is there a lack of financial resources to address the needs of underserved populations, but there is a lack of collaboration between organizations that aim to serve those needs.

Strides toward proper data collection have been made through new program data collection requirements set forth under programs such as ESG through the HMIS system. By assessing the needs of the homeless population, we have come to learn much about other sub-populations of homeless individuals. This has enabled us to better focus our efforts.

The City of Reading has actively applied for grant resources to bridge gaps in funding for underserved populations. The City is also encouraging strong collaborative efforts between all developers, sub-recipients and social service providers to pool the limited resources and create a seamless service for those in need.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

All housing units that utilize CDBG or HOME funding are required to comply with HUD's Lead-based paint rule. In addition the City of Reading has ordinances that address lead-based paint hazards.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Through the use of its CDBG, HOME, and ESG allocations, the City continued to address the needs of the low and moderate income persons by providing a mixture of housing, economic development and

corresponding supportive services, thus attempting to reduce the number of families in poverty. The City's housing programs, in conjunction with non-profit agencies have increased the opportunity for homeownership and quality housing. The City has also worked with lending institutions to encourage fair lending in terms of meeting the credit needs of the underserved population in the City. In conjunction with the City's housing programs, staff in the past has met with local lenders to develop strategies to increase the number and overall value of mortgage written for low-income persons purchasing houses.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City works closely with a variety of agencies to develop partnerships to identify and respond to emerging needs in the City. By serving on the boards and as advisors to several civic partnerships, the City is able to provide leadership and strategic assistance to make the programs responsive to community needs.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City encourages subrecipients to partner with one another. Agencies such as Our City Reading Inc., Neighborhood Housing Services of Greater Reading Inc., Habitat For Humanity, and the Reading Housing and Redevelopment Authorities have previously collaborated on CDBG, HOME and Section 108 Loan funded activities.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

There have been many impediments to fair housing identified in recent years. Complainants filed in the City of Reading's Office of Human Relations allege discrimination due to national origin, race, and disability. Some even report the harassment of persons of color by landlords and other property owners. Individuals with disabilities also face discrimination. Persons with disabilities requesting reasonable accommodations for a mental or physical disability are more than likely turned down due to landlords not understanding the laws relating to reasonable accommodations or modification. In addition to possible discrimination, other impediments to fair housing include limited opportunities for homeownership and limited housing for families that include three or more children or extended family members.

The Human Relations Commission addresses all complaints regarding unlawful and discriminatory practices through outreach and education, initiating and investigating complaints and providing opportunities for remedy or recourse.

The Human Relations Commission collects protected classes status data on their client intake forms.

In addition to the important work done by the Human Relations Commission, several City Ordinances have been passed to remedy housing issues faced by residents of the city, including a noise ordinance that requires a landlord to evict tenants that have the police called to their residence three or more times during a calendar year.

### **Human Relations Commission Accomplishments**

There have been many impediments to fair housing identified in recent years. Complainants filed with the City of Reading Human Relations Commission (HRC) allege discrimination due to national origin, race, and disability. Some even report the harassment of persons of color by landlords and other property owners. Individuals with disabilities also face discrimination. Persons with disabilities requesting reasonable accommodations for a mental or physical disability are more than likely turned down due to landlords not understanding the laws relating to reasonable accommodations or modification. In addition to possible discrimination, other impediments to fair housing include limited opportunities for homeownership and limited housing for families that include three or more children or extended family members. The Human Relations Commission addresses all complaints regarding unlawful and discriminatory practices through outreach and education, initiating and investigating complaints and providing opportunities for remedy or recourse. During 2015 the HRC accomplished the following: Fair Housing - The HRC responded to 266 walk-ins, 290 telephone calls, 264 cases required action, 4 Federal Fair Housing Cases were filed. Homeless Prevention - The HRC responded to 159 walk-ins, 354 telephone calls, with 513 cases requiring action. Landlord/Tenant Mediation - The HRC responded to 97 walk-ins, 16 telephone calls, with 113 cases requiring action. Outreach & Education - The HRC conducted educational broadcasts on BCTV, conducted 4 landlords responsibility classes, and conducted 6 Fair Housing/Employment discrimination classes. The HRC, the Salvation Army and the Opportunity House distributed 300 bags that included information on housing/employment discrimination, fair housing booklets and eviction process brochures. The HRC participated in Youth Fun Day and Weeniefest. The HRC conducted training on Fair Housing Laws (BCIU), employment outreach (BCPS, Diversity board), housing outreach (PHRC), and distributed 100 eviction process brochure to a District Magistrate. The HRC collects protected classes status data. In addition to the important work done by the HRC, several City Ordinances have been passed to remedy housing issues faced by residents of the city, including a noise ordinance that requires a landlord to evict tenants that have the police called to their residence three or more times during a calendar year.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Performance monitoring is an important component in the long-term success of the federal grant programs. It helps to ensure that the recipients of federal funds adhere to the purposes and requirements of the programs as set forth by legislative regulations and funds are disbursed in a timely fashion. The three entitlement programs for which the City enter into contracts with HUD are the HOME Program, the CDBG Program, and the ESG Program. Monitoring occurs in accordance with the agreements made between the City and sub-recipients, the certifications the City signs, and the regulations for these programs. Monitoring responsibility for projects funded by the City will continue to be assigned to the City's Community Development Department staff. The City exercises an elevated level of control over the projects and activities of subrecipients of the HOME, CDBG and ESG Programs. Therefore, monitoring procedures consist of minimum day-to-day contact either by telephone or in person. Instead, the City partakes in the consistent and thorough review of all project documentation in City files, written documentation of expenditures for reimbursement of costs by the City and the submission of written progress reports. For the ESG Program, the City conducts on-site monitoring at least once during the term of the subrecipient agreement. For the CDBG Program, the City selects a representative sample of completed projects for on-site monitoring. For the HOME Program, the City follows the schedule at 24 CFR Part 92.504(e) for on-site monitoring. The City monitoring standards and procedures ensure that statutory and regulatory requirements are being met and that information submitted to HUD is correct and complete.

Minority/Women Business Outreach Program efforts are designed to ensure the inclusion, to the maximum extent possible, of minorities and women and entities owned by minorities and women, in all contracts entered into by the City in order to facilitate the activities of the City to provide affordable housing authorized under the Cranston-Gonzalez National Affordable Housing Act and any other fair housing law applicable to the City. Minority/Women Business Outreach Program is done in accordance with the requirements of Executive Orders 11625 and 12432 concerning minority business enterprises and Executive Order 12138 concerning women's business enterprises. In addition, that program implements 24 CFR Part 85.36(e) which outlines the actions to be taken to assure that minority business enterprises and women business enterprises are used when possible in the procurement of property and services.

It is the City of Reading's Community Development Department's policy not to recommend for funding activities that are not in accordance with the City's Comprehensive Plan.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The CAPER advertisement was placed in the Reading Eagle newspaper on March 15, 2016.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City is not changing any of the program objectives. The City would prefer to select activities that spend funding more quickly nevertheless it is unable to do so because some of the slower spending activities meet important needs of low and moderate income level persons.

Yes

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

The BEDI is currently being used for the redevelopment of buildings that the City has purchased on the 500 block of Penn Street. The buildings are planned to be redeveloped for economic development purposes, such as for lease to third parties for mixed-commercial uses, including retail, restaurant, office, and work/live residential uses for artists and other entrepreneurs and as an incubator for business development.

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Each HOME-funded rental project within the affordability period was monitored, as scheduled, for compliance in accordance with program standards.

1. Berks Women In Crisis
2. Providence House
3. Reading Housing Authority
5. Sunshine Homes

All of the HOME properties have been in operation for a number of years and sub-recipients are generally knowledgeable about HOME program administration. Based on our new program, the City monitored these projects in 2015 and every three years after. As some of the facilities age, there are ongoing concerns about property maintenance. However, each of the facilities monitored had no codes issues. Regular inspections occur at each of the facilities, and the owners address maintenance issues in a timely manner.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The City of Reading sees that units and programs assisted with federal funds are affirmatively marketed. In accordance with the City's commitment of non-discrimination and equal opportunity housing, it has established procedures to affirmatively market units rehabilitated or assisted under the HOME Investment Partnership Act Program. These procedures are intended to further the objectives of the Title VIII of the Civil Rights Act of 1968 and Executive Order 11063.

The City believes that individuals of similar economic levels in the same housing market area should have available to them a like range of housing choices regardless of their race, color, creed, religion, sex, familial status, handicap or national origin. Individuals eligible for public housing assistance or who have minor children should also have available a like range of housing choices. The City will carry out this



policy through affirmative marketing procedures designed for the HOME program.

During the reporting period, no completed projects contained more than five HOME-assisted units. The units completed in 2015 were not subject to the affirmative marketing requirements. Therefore, the City was not required to assess the effectiveness of the affirmative marketing actions prescribed by 24 CFR 92.351, however, marketing plans for all HOME-assisted programs were reviewed and suggestions were made when opportunities for improved performance were observed.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

The City received \$14,600 of program income in 2015 attributable to repayment of past HOME loans

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Housing in Reading is considered to be very affordable. In 2015 has performed a market study. The purpose of this HOME Market analysis for the City of Reading, PA is to determine if the current housing market in the Primary and Secondary Market Areas meet the Home Investment Partnerships Program (HOME) affordability regulations at 24 CFR 92.254(a)(5)(i)(B) and HUD CPD Notice 12-003.

Specifically, this housing market study is being undertaken to determine if housing units assisted with HOME funds in the City can qualify under the presumed benefit section of the regulations to meet the resale restrictions of the HOME program during the period of affordability. There is no shortage of affordable housing units for any persons who desire to live in Reading.

There has been a longstanding goal of attracting middle-income residents by encouraging mixed-income neighborhoods and attractive housing opportunities. The City continues to address the dilapidated housing stock through aggressive Codes enforcement, an active Blighted Property Review Committee, and demolition of structures that are blighted, dilapidated, and/or dangerous.

The biggest challenge is the current condition and maintenance expense of Reading's aging housing stock. To address these challenges, we work with non-profit agencies to administer a variety of rehabilitation and repair assistance programs. (See IDIS PR23 report for more detailed information.)

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	READING
Organizational DUNS Number	021446521
EIN/TIN Number	236001907
Identify the Field Office	PHILADELPHIA
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Reading/Berks County CoC

##### ESG Contact Name

Prefix	Mr
First Name	ALEJANDRO
Middle Name	0
Last Name	PALACIOS
Suffix	0
Title	MANAGER

##### ESG Contact Address

Street Address 1	815 Washingto St
Street Address 2	0
City	Reading
State	PA
ZIP Code	19601-
Phone Number	6106556328
Extension	0
Fax Number	0
Email Address	alejandro.palacios@readingpa.org

##### ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

## 2. Reporting Period—All Recipients Complete

Program Year Start Date 01/01/2015  
Program Year End Date 12/31/2015

### 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** READING

**City:** Reading

**State:** PA

**Zip Code:** 19601, 3615

**DUNS Number:** 021446521

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 16741

**Subrecipient or Contractor Name:** Berks Coalition to End Homelessness

**City:** Reading

**State:** PA

**Zip Code:** 19602, 2310

**DUNS Number:** 831225516

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 60927.2

**Subrecipient or Contractor Name:** Opportunity House

**City:** Reading

**State:** PA

**Zip Code:** 19612, 2303

**DUNS Number:** 796668481

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 101264.4

**Subrecipient or Contractor Name:** Mary's Shelter

**City:** Reading

**State:** PA

**Zip Code:** 19607, 1751

**DUNS Number:** 943176560

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 16735

**Subrecipient or Contractor Name:** City of Reading Human Relations Commission

**City:** Reading

**State:** PA

**Zip Code:** 19601, 3615

**DUNS Number:** 021446521

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 27543.4

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	160
Children	202
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>362</b>

Table 14 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	44
Children	43
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>87</b>

Table 15 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	427
Children	84
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>511</b>

Table 16 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	618
Children	318
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>936</b>

Table 18 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	450
Female	486
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>936</b>

Table 19 – Gender Information

## 6. Age—Complete for All Activities

	<b>Total</b>
Under 18	318
18-24	116
25 and over	502
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>936</b>

**Table 20 – Age Information**

## 7. Special Populations Served—Complete for All Activities

### Number of Persons in Households

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	83	4	0	79
Victims of Domestic Violence	95	31	12	56
Elderly	34	8	1	25
HIV/AIDS	5	0	0	5
Chronically Homeless	42	0	0	40
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	95	13	6	86
Chronic Substance Abuse	68	4	0	64
Other Disability	95	25	8	63
Total (Unduplicated if possible)	301	61	21	227

**Table 21 – Special Population Served**

## **CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes**

### **10. Shelter Utilization**

Number of New Units - Rehabbed	0
Number of New Units - Conversion	95
Total Number of bed-nights available	34,675
Total Number of bed-nights provided	28,236
Capacity Utilization	81.43%

**Table 22 – Shelter Capacity**

### **11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

Project outcomes are in compliance with performance standards developed by the Berks Coalition to End Homelessness.



## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance	31,790	14,599	33,572
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	17,124	11,202	19,501
Expenditures for Housing Relocation & Stabilization Services - Services	3,608	631	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>52,522</b>	<b>26,432</b>	<b>53,073</b>

Table 23 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance	0	11,649	18,572
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>11,649</b>	<b>18,572</b>

Table 24 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services	30,668	30,668	17,585
Operations	71,559	41,827	66,179
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>102,227</b>	<b>72,495</b>	<b>83,764</b>

Table 25 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
HMIS	12,778	5,149	5,000
Administration	0	266	16,740
Street Outreach	0	0	5,999

Table 26 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2013	2014	2015
460,667	167,527	115,991	177,149

Table 27 - Total ESG Funds Expended

**11f. Match Source**

	2013	2014	2015
Other Non-ESG HUD Funds	12,000	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	144,410	110,843	131,881
Other	11,119	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>167,529</b>	<b>110,843</b>	<b>131,881</b>

Table 28 - Other Funds Expended on Eligible ESG Activities

**11g. Total**


Total Amount of Funds Expended on ESG Activities	2013	2014	2015
870,920	335,056	226,834	309,030

Table 29 - Total Amount of Funds Expended on ESG Activities



# Attachment

## PR 26 Report Admin Cap Public Service Cap Low Mod Benefit

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PART I: SUMMARY OF CDBG RESOURCES		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		287,427.73
02 ENTITLEMENT GRANT		2,456,385.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 108 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		97,000.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)		0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT		0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)		2,840,812.73
PART II: SUMMARY OF CDBG EXPENDITURES		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		1,910,985.89
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		1,910,985.89
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		458,483.56
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)		2,369,469.45
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		471,343.28
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		1,810,575.80
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)		1,810,575.80
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		94.75%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2014 PY: 2015 PY: 2016	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		3,825,701.25
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		3,440,601.76
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		89.93%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27 DISBURSED IN IDIS FOR PUBLIC SERVICES		356,705.46
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)		356,705.46
32 ENTITLEMENT GRANT		2,456,385.00
33 PRIOR YEAR PROGRAM INCOME		0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)		2,456,385.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		14.52%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		458,483.56
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)		458,483.56
42 ENTITLEMENT GRANT		2,456,385.00
43 CURRENT YEAR PROGRAM INCOME		97,000.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)		2,553,385.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		17.96%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17  
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18  
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	1	1654	5825332	11th and Pike Fieldhouse Improvements	03F	LMA	\$66.48
2013	1	1654	5830271	11th and Pike Fieldhouse Improvements	03F	LMA	\$11,424.49
2013	1	1654	5843616	11th and Pike Fieldhouse Improvements	03F	LMA	\$13,119.95
2013	1	1654	5865244	11th and Pike Fieldhouse Improvements	03F	LMA	\$4,512.74
2013	1	1654	5878661	11th and Pike Fieldhouse Improvements	03F	LMA	\$394.40
2013	1	1654	5901158	11th and Pike Fieldhouse Improvements	03F	LMA	\$13,383.70
2013	13	1666	5806474	Keffer Park Improvements	03F	LMA	\$24,405.00
2013	13	1666	5830263	Keffer Park Improvements	03F	LMA	\$3,147.90
2013	13	1666	5878662	Keffer Park Improvements	03F	LMA	\$2,438.08
2014	3	1694	5804415	11th and Pike Playground Improvements	03F	LMA	\$3,758.65
2014	3	1694	5825308	11th and Pike Playground Improvements	03F	LMA	\$1,727.00
2014	3	1694	5825324	11th and Pike Playground Improvements	03F	LMA	\$2,447.75
2014	3	1694	5825338	11th and Pike Playground Improvements	03F	LMA	\$886.25
2014	3	1694	5843612	11th and Pike Playground Improvements	03F	LMA	\$2,560.28
2014	3	1694	5843616	11th and Pike Playground Improvements	03F	LMA	\$2,469.05
2014	3	1694	5853402	11th and Pike Playground Improvements	03F	LMA	\$60,227.01
2014	3	1694	5865270	11th and Pike Playground Improvements	03F	LMA	\$988.05
2014	3	1694	5875607	11th and Pike Playground Improvements	03F	LMA	\$50,006.99
2014	3	1694	5878663	11th and Pike Playground Improvements	03F	LMA	\$3,764.68
2014	3	1694	5884763	11th and Pike Playground Improvements	03F	LMA	\$76,851.00
					03F	Matrix Code	\$278,579.45
2015	15	1753	5865265	ADA Curb Ramps	03L	LMC	\$21,355.00
2015	15	1753	5871177	ADA Curb Ramps	03L	LMC	\$25,585.00
2015	15	1753	5878667	ADA Curb Ramps	03L	LMC	\$358.54
					03L	Matrix Code	\$47,298.54
2015	11	1749	5848886	Human Relations Commission Homelessness Prevention	05	LMC	\$1,246.58
2015	11	1749	5848888	Human Relations Commission Homelessness Prevention	05	LMC	\$1,304.38
2015	11	1749	5848889	Human Relations Commission Homelessness Prevention	05	LMC	\$3,280.14
2015	11	1749	5848890	Human Relations Commission Homelessness Prevention	05	LMC	\$597.16
2015	11	1749	5869783	Human Relations Commission Homelessness Prevention	05	LMC	\$4,843.92
2015	11	1749	5893923	Human Relations Commission Homelessness Prevention	05	LMC	\$6,208.06
2015	19	1757	5843617	Hispanic Center Parental Engagement Program	05	LMC	\$11,682.67
2015	19	1757	5860622	Hispanic Center Parental Engagement Program	05	LMC	\$6,439.26
2015	19	1757	5888873	Hispanic Center Parental Engagement Program	05	LMC	\$5,709.37
2015	20	1758	5843621	Hispanic Center Safety Net Program	05	LMC	\$10,143.38
2015	20	1758	5860624	Hispanic Center Safety Net Program	05	LMC	\$5,538.97
2015	20	1758	5888874	Hispanic Center Safety Net Program	05	LMC	\$4,584.65
					05	Matrix Code	\$61,578.54
2015	10	1748	5848471	Community Policing	05I	LMA	\$75,369.84
2015	10	1748	5848472	Community Policing	05I	LMA	\$13,936.96
2015	10	1748	5848919	Community Policing	05I	LMA	\$11,465.52
2015	10	1748	5860564	Community Policing	05I	LMA	\$15,288.00
2015	10	1748	5869789	Community Policing	05I	LMA	\$6,055.49
2015	10	1748	5869791	Community Policing	05I	LMA	\$28,625.86
2015	10	1748	5876828	Community Policing	05I	LMA	\$43,033.97
2015	10	1748	5886298	Community Policing	05I	LMA	\$33,079.36
					05I	Matrix Code	\$226,855.00





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2015	12	1750	5848891	Human Relations Commission Fair Housing	05J	LMC	\$1,739.99
2015	12	1750	5848892	Human Relations Commission Fair Housing	05J	LMC	\$1,725.38
2015	12	1750	5848893	Human Relations Commission Fair Housing	05J	LMC	\$3,673.63
2015	12	1750	5848900	Human Relations Commission Fair Housing	05J	LMC	\$853.09
2015	12	1750	5869785	Human Relations Commission Fair Housing	05J	LMC	\$6,488.09
2015	12	1750	5888875	Human Relations Commission Fair Housing	05J	LMC	\$6,193.32
					05J	Matrix Code	\$20,673.50
2015	13	1751	5848911	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$1,303.69
2015	13	1751	5848913	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$260.46
2015	13	1751	5848916	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$821.42
2015	13	1751	5848917	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$938.40
2015	13	1751	5869778	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$4,326.66
2015	13	1751	5891943	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$5,853.48
					05K	Matrix Code	\$13,504.11
2015	14	1752	5848474	Clean City Program	05V	LMA	\$4,307.80
2015	14	1752	5848478	Clean City Program	05V	LMA	\$3,600.09
2015	14	1752	5848479	Clean City Program	05V	LMA	\$3,753.94
2015	14	1752	5848483	Clean City Program	05V	LMA	\$3,738.55
2015	14	1752	5848487	Clean City Program	05V	LMA	\$3,784.71
2015	14	1752	5869786	Clean City Program	05V	LMA	\$4,016.64
2015	14	1752	5875684	Clean City Program	05V	LMA	\$3,077.00
2015	14	1752	5884032	Clean City Program	05V	LMA	\$3,907.79
2015	14	1752	5907461	Clean City Program	05V	LMA	\$3,907.79
					05V	Matrix Code	\$34,094.31
2015	2	1741	5848496	Code Enforcement - PMI	15	LMA	\$37,087.77
2015	2	1741	5848497	Code Enforcement - PMI	15	LMA	\$39,516.00
2015	2	1741	5848499	Code Enforcement - PMI	15	LMA	\$42,190.20
2015	2	1741	5848500	Code Enforcement - PMI	15	LMA	\$49,412.62
2015	2	1741	5848501	Code Enforcement - PMI	15	LMA	\$45,470.95
2015	2	1741	5848502	Code Enforcement - PMI	15	LMA	\$38,790.77
2015	2	1741	5848504	Code Enforcement - PMI	15	LMA	\$36,034.77
2015	2	1741	5857091	Code Enforcement - PMI	15	LMA	\$38,400.99
2015	2	1741	5860567	Code Enforcement - PMI	15	LMA	\$35,036.20
2015	2	1741	5869792	Code Enforcement - PMI	15	LMA	\$35,015.58
2015	2	1741	5879688	Code Enforcement - PMI	15	LMA	\$8,043.85
2015	3	1742	5857221	Code Enforcement - Trades	15	LMA	\$89,711.26
2015	3	1742	5869787	Code Enforcement - Trades	15	LMA	\$12,262.24
2015	3	1742	5875680	Code Enforcement - Trades	15	LMA	\$11,953.66
2015	3	1742	5875682	Code Enforcement - Trades	15	LMA	\$11,026.18
2015	3	1742	5888330	Code Enforcement - Trades	15	LMA	\$11,624.33
2015	3	1742	5888332	Code Enforcement - Trades	15	LMA	\$10,188.99
					15	Matrix Code	\$551,766.36
2015	18	1756	5852272	Penn Square MT LP - SEDA Job Creation Loan	18A	LMJ	\$270,000.00
2015	18	1756	5853131	Penn Square MT LP - SEDA Job Creation Loan	18A	LMJ	\$30,000.00
2015	18	1770	5857680	SEDA Job Creation Loan - Grill Then Chill Bar	18A	LMJ	\$170,500.00
					18A	Matrix Code	\$470,500.00
2014	24	1769	5841351	Micro-Enterprise Grant - Dele Olaewe	18C	LMCMC	\$7,500.00
2014	24	1769	5843614	Micro-Enterprise Grant - Dele Olaewe	18C	LMCMC	\$2,500.00
2014	24	1769	5843616	Micro-Enterprise Grant - Dele Olaewe	18C	LMCMC	\$159.00
2014	24	1769	5871211	Micro-Enterprise Grant - Dele Olaewe	18C	LMCMC	\$84.49
2015	5	1744	5825316	Microenterprise Technical Assistance	18C	LMC	\$14,864.57
2015	5	1744	5843611	Microenterprise Technical Assistance	18C	LMC	\$23,134.54
2015	5	1744	5853402	Microenterprise Technical Assistance	18C	LMC	\$38,377.99
2015	5	1744	5871173	Microenterprise Technical Assistance	18C	LMC	\$17,701.14
2015	5	1744	5901148	Microenterprise Technical Assistance	18C	LMC	\$1,404.26
					18C	Matrix Code	\$105,725.99



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
Total							\$1,810,575.80

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	11	1749	5848886	Human Relations Commission Homelessness Prevention	05	LMC	\$1,246.58
2015	11	1749	5848888	Human Relations Commission Homelessness Prevention	05	LMC	\$1,304.38
2015	11	1749	5848889	Human Relations Commission Homelessness Prevention	05	LMC	\$3,280.14
2015	11	1749	5848890	Human Relations Commission Homelessness Prevention	05	LMC	\$597.16
2015	11	1749	5869783	Human Relations Commission Homelessness Prevention	05	LMC	\$4,843.92
2015	11	1749	5893923	Human Relations Commission Homelessness Prevention	05	LMC	\$6,208.06
2015	19	1757	5843617	Hispanic Center Parental Engagement Program	05	LMC	\$11,682.67
2015	19	1757	5860622	Hispanic Center Parental Engagement Program	05	LMC	\$6,439.26
2015	19	1757	5888873	Hispanic Center Parental Engagement Program	05	LMC	\$5,709.37
2015	20	1758	5843621	Hispanic Center Safety Net Program	05	LMC	\$10,143.38
2015	20	1758	5860624	Hispanic Center Safety Net Program	05	LMC	\$5,538.97
2015	20	1758	5888874	Hispanic Center Safety Net Program	05	LMC	\$4,584.65
					05	Matrix Code	\$61,578.54
2015	10	1748	5848471	Community Policing	05I	LMA	\$75,369.84
2015	10	1748	5848472	Community Policing	05I	LMA	\$13,936.96
2015	10	1748	5848919	Community Policing	05I	LMA	\$11,465.52
2015	10	1748	5860564	Community Policing	05I	LMA	\$15,288.00
2015	10	1748	5869789	Community Policing	05I	LMA	\$6,055.49
2015	10	1748	5869791	Community Policing	05I	LMA	\$28,625.86
2015	10	1748	5876828	Community Policing	05I	LMA	\$43,033.97
2015	10	1748	5886298	Community Policing	05I	LMA	\$33,079.36
					05I	Matrix Code	\$226,855.00
2015	12	1750	5848891	Human Relations Commission Fair Housing	05J	LMC	\$1,739.99
2015	12	1750	5848892	Human Relations Commission Fair Housing	05J	LMC	\$1,725.38
2015	12	1750	5848893	Human Relations Commission Fair Housing	05J	LMC	\$3,673.63
2015	12	1750	5848900	Human Relations Commission Fair Housing	05J	LMC	\$853.09
2015	12	1750	5869785	Human Relations Commission Fair Housing	05J	LMC	\$6,488.09
2015	12	1750	5888875	Human Relations Commission Fair Housing	05J	LMC	\$6,193.32
					05J	Matrix Code	\$20,673.50
2015	13	1751	5848911	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$1,303.69
2015	13	1751	5848913	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$260.46
2015	13	1751	5848916	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$821.42
2015	13	1751	5848917	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$938.40
2015	13	1751	5869778	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$4,326.66
2015	13	1751	5891943	Human Relations Commission Landlord Tenant Mediation	05K	LMC	\$5,853.48
					05K	Matrix Code	\$13,504.11
2015	14	1752	5848474	Clean City Program	05V	LMA	\$4,307.80
2015	14	1752	5848478	Clean City Program	05V	LMA	\$3,600.09
2015	14	1752	5848479	Clean City Program	05V	LMA	\$3,753.94
2015	14	1752	5848483	Clean City Program	05V	LMA	\$3,738.55
2015	14	1752	5848487	Clean City Program	05V	LMA	\$3,784.71
2015	14	1752	5869786	Clean City Program	05V	LMA	\$4,016.64
2015	14	1752	5875684	Clean City Program	05V	LMA	\$3,077.00
2015	14	1752	5884032	Clean City Program	05V	LMA	\$3,907.79
2015	14	1752	5907461	Clean City Program	05V	LMA	\$3,907.79
					05V	Matrix Code	\$34,094.31
Total							\$356,705.46

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	1	1740	5804412	CDBG Program Administration	21A		\$1,753.68
2015	1	1740	5804416	CDBG Program Administration	21A		\$113.38
2015	1	1740	5804982	CDBG Program Administration	21A		\$1,487.50
2015	1	1740	5805035	CDBG Program Administration	21A		\$42.97
2015	1	1740	5806488	CDBG Program Administration	21A		\$119.20
2015	1	1740	5825303	CDBG Program Administration	21A		\$426.79
2015	1	1740	5825305	CDBG Program Administration	21A		\$136.78
2015	1	1740	5825306	CDBG Program Administration	21A		\$216.61
2015	1	1740	5825315	CDBG Program Administration	21A		\$306.25
2015	1	1740	5825320	CDBG Program Administration	21A		\$1,265.00
2015	1	1740	5825321	CDBG Program Administration	21A		\$750.00
2015	1	1740	5825326	CDBG Program Administration	21A		\$971.25
2015	1	1740	5825330	CDBG Program Administration	21A		\$30.00
2015	1	1740	5830273	CDBG Program Administration	21A		\$60,000.00
2015	1	1740	5837451	CDBG Program Administration	21A		\$275.62
2015	1	1740	5837464	CDBG Program Administration	21A		\$184.85
2015	1	1740	5837465	CDBG Program Administration	21A		\$106.14
2015	1	1740	5841510	CDBG Program Administration	21A		\$770.00
2015	1	1740	5841511	CDBG Program Administration	21A		\$157.50
2015	1	1740	5852749	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5852751	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5852752	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5852756	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5852759	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5852763	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5852769	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5852772	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5853406	CDBG Program Administration	21A		\$48,553.01
2015	1	1740	5854875	CDBG Program Administration	21A		\$245.00
2015	1	1740	5865281	CDBG Program Administration	21A		\$330.65
2015	1	1740	5869857	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5869858	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5869861	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5869862	CDBG Program Administration	21A		\$12,033.08
2015	1	1740	5871169	CDBG Program Administration	21A		\$446.95
2015	1	1740	5871204	CDBG Program Administration	21A		\$768.21
2015	1	1740	5879678	CDBG Program Administration	21A		\$156,375.30
2015	1	1740	5884029	CDBG Program Administration	21A		\$1,650.00
2015	1	1740	5886520	CDBG Program Administration	21A		\$648.91
2015	1	1740	5886522	CDBG Program Administration	21A		\$22,419.05
2015	1	1740	5891939	CDBG Program Administration	21A		\$572.95
2015	1	1740	5891940	CDBG Program Administration	21A		\$26.50
2015	1	1740	5901105	CDBG Program Administration	21A		\$12,936.55
Total					21A	Matrix Code	\$458,483.56
							\$458,483.56



## CDBG funds spent in 2015

PY	Activity Name	Address	Draw Thru 2015	Draw In 2015	Description	Accomplishment
2013	11th and Pike Fieldhouse	11th and Pike Sts.	\$255,289.50	\$29,518.06	HVAC improvements	Project complete, final retainage invoice pending
2013	Keffer Park Improvements	301 Exeter St.	\$127,596.08	\$29,990.98	Park Improvements	Project complete, final retainage invoice pending
2014	11th and Pike Playground	11th and Pike Sts.	\$208,990.60	\$205,686.71	Playground Improvements	Constuction underway, to be completed in 2016
2014	Emergency Demolition	Citywide Activity	\$208,681.00	\$26,500.00	Emergency demolitions ordered by the Building Official	1 demolition in 2015
2014	Micro-Enterprise Grant - Dele Olaewe / Cure Sports	126 N. 5th St.	\$10,243.49	\$10,243.49	Purchase of equipment	Awarded a grant to 1 Micro-Enterprise
2014	844 Centre Ave. Facade Improvement	844 Centre Ave.	\$7,187.09	\$7,187.09	Façade Improvement Project	1 façade improvement completed
2015	CDBG Program Administration	N/A	\$458,483.56	\$458,483.56	Administration costs	N/A
2015	Code Enforcement - PMI	CDBG Code Enforcement Area	\$404,999.70	\$404,999.70	Enforcement of Codes in low/mod deteriorating areas	4,190 inspections conducted
2015	Code Enforcement - Trades	CDBG Code Enforcement Area	\$146,766.66	\$146,766.66	Enforcement of Codes in low/mod deteriorating areas	3,499 inspections conducted
2015	Microenterprise Technical Assistance	Citywide Activity	\$95,482.50	\$95,482.50	Technical assistance to low/mod Micro-Enterprises	15 New Micro-Enterprises Technical Assistance.
2015	Emergency Demolition	Citywide Activity	\$61,163.00	\$61,163.00	Emergency demolitions ordered by the Building Official	1 demolition completed, 4 demolitions are underway
2015	729 N. 5th St. Residential Facade Improvement	729 N. 5th St.	\$5,560.00	\$5,560.00	Façade Improvement Project	1 façade improvement completed
2015	Community Policing	CDBG Community Policing Area	\$226,855.00	\$226,855.00	Community Policing focused on school areas	52,260 persons reside in the service area
2015	Human Relations Commission Homelessness Prevention	Citywide Activity	\$17,480.24	\$17,480.24	Homeless prevention services	513 persons assisted
2015	Human Relations Commission Fair Housing	Citywide Activity	\$20,673.50	\$20,673.50	Fair Housing education and enforcement	556 persons assisted
2015	Human Relations Commission Landlord Tenant Mediation	Citywide Activity	\$13,504.11	\$13,504.11	Landlord tenant mediation	113 persons assisted
2015	Clean City Program	N/A	\$34,094.31	\$34,094.31	Clean City Program in the CDBG Code Enforcement Area	64,020 persons reside in the service area
2015	ADA Curb Ramps	18th Ward	\$47,298.54	\$47,298.54	ADA Curb Ramps Project	Project is in the design phase
2015	Penn Square MT LP - SEDA Job Creation Loan	5th and Penn Sts.	\$300,000.00	\$300,000.00	Working capital loan	1 business assisted
2015	SEDA Job Creation Loan - Grill Then Chill Bar	400 Woodward St.	\$170,500.00	\$170,500.00	Working capital, machinery, and equipment	1 business assisted

2015	Hispanic Center Parental Engagement Program	5th and Washington Sts.	\$23,831.30	\$23,831.30	Parental education program	64 persons served
2015	Hispanic Center Safety Net Program	5th and Washington Sts.	\$20,267.00	\$20,267.00	Social Services Referral Program	3,316 persons served
			<b>Total</b>	<b>\$2,343,149.20</b>		

2015	Reading Soda Works - CDBG funds from Revolving Loan Fund*	606 Gregg Ave.	\$400,000*	\$400,000*	Working Capital Loan	1 business assisted
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# Resident Initiatives Reading Housing Authority 2015

Actions to Improve Public Housing and Resident Initiatives – Reading Housing Authority - 2015

Categories	Programs	Target Audience	Frequency	Description
Improvements To Public Housing	Modernization and Preventative Maintenance	Oakbrook Homes & Hensler Homes—a total of 636 units.	Ongoing	Smoke and carbon monoxide detection improvements.  The work consisted of all construction required to complete replacement of existing smoke detection devices and supply and installation of new interconnected smoke, carbon monoxide (CO), and combination smoke/CO detection devices in utility rooms, living rooms, and bedroom areas within each unit at the Reading Housing Authority's Oakbrook Homes and Hensler Homes.
Improvements To Public Housing	Modernization and Preventative Maintenance	Rhodes & Eisenhower High-Rise Apartment Buildings.	Completed	Rhodes & Eisenhower Apartments roof replacement.  The work consisted of all general construction required to complete exterior improvements to existing roof construction at two fifteen-story high-rise apartment buildings at the following locations:  Rhodes Apartments, 815 Franklin Street, Reading, PA 19602. Eisenhower Apartments, 835 Franklin Street, Reading, PA 19602.
Improvements To Public Housing	Modernization and Preventative Maintenance	Throughout the RHA Developments	Completed	Concrete replacement at various RHA locations.  Removed and replaced existing damaged sidewalks and curbing within the RHA developments. Addition of handicap ramps and curb cuts.
Improvements To Public Housing	Modernization and Preventative Maintenance	Oakbrook Homes and Surrounding Community	Completed	Land Acquisition - 1040 Liggett Avenue.  Completed renovation of the former Easter Seals Building to provide a 10,400 square foot federally qualified health center at Oakbrook Homes.

Actions to Improve Public Housing and Resident Initiatives – Reading Housing Authority - 2015

Categories	Programs	Target Audience	Frequency	Description
Improvements To Public Housing	Community Policing Program	All Public Housing Residents	Ongoing	Contracted with Reading Police Department to provide dedicated police coverage. Designed to serve in a community policing model, officers are charged with conducting investigation and patrol while attending outreach events such as community meetings, youth sporting events, and anti-crime rallies.
Improvements To Public Housing	Modernization	All Public Housing Residents	Time-Limited	Installed new fire panels and detection devices in 575 high-rise units and all common areas. Installed new paving and line striping in office parking lot.
Improvements To Public Housing	Preventative Maintenance	All Public Housing Residents	Ongoing	Completed concrete-replacement program to reduce trip hazards and ensure accessibility in all developments. Repainted 35 occupied units.
	Resident Councils	All Public Housing Residents	Ongoing	Resident Council functions as the 'united voice' for each public housing development. Council membership is open to all residents of the respective development. Monthly general meetings are held in each location, with agenda items focused primarily upon housing-based issues and planning for recreational activities. Duly elected council officers chair monthly meetings, manage council finances, record meeting minutes, and represent the membership at large in agency policy and procedures. Staff attend monthly general meetings, monthly executive planning meetings, committee meetings as appropriate, and provide ongoing support and assistance. The RHA Citywide Resident Council (CWRC) serves as the umbrella organization for all development-based resident councils, and is comprised of the elected officers of each location. An integral responsibility of the CWRC is to function as the agency's five-year and annual plans. In 2015, the RHA CWRC formed new by-laws and elected new Executive Committee members and continues to plan in forming a 501C3.

Actions to Improve Public Housing and Resident Initiatives – Reading Housing Authority - 2015

Categories	Programs	Target Audience	Frequency	Description
	Tenant Placement Office, Public Housing, and Section 8 Changes	All applicants, residents and participants	Ongoing	Efforts to improve efficiency, utilization and customer service were undertaken throughout the year in changes to agency practices in application processes, public housing transfer protocols, practices intended to better serve persons with Limited English Proficiency, and overall standardization of documents.
	Scholarship Program	Residents of General Occupancy Developments	Ongoing	In memory of long-time board member Stokes Stitt, Reading Housing Authority offers a scholarship program to residents of Oakbrook and Glenside Homes. Two scholarships, each a maximum of \$8000, are awarded yearly on a competitive basis. Seven residents received \$8,495.00 in scholarship money in 2015.
Participation in Homeownership		Participants in the Public Housing and Housing Choice Voucher Programs	Ongoing	<p>Continued efforts with the agency's Housing Choice Voucher Homeownership Program. This program allows eligible voucher participants, who would be first-time homeowners, to use their voucher option to meet monthly homeownership expenses rather than pay rent. With assistance through the HCV Homeownership Program, a family meeting the eligibility requirements can own their own home. Three (3) eligible participants have become homeowners. RHA's goal is to continue to increase participation in this program.</p> <p>The public housing program has been in operation since 1995. A total of 50 homes have been renovated; 48 have been sold to low-income families. It is anticipated that the remaining two homes will be sold within three years.</p>

Actions to Improve Public Housing and Resident Initiatives – Reading Housing Authority - 2015

Categories	Programs	Target Audience	Frequency	Description
Resident Initiatives	Service Coordination	All Public Housing Residents	Ongoing	Delivered short-term, intermittent casework services designed to help residents of affordable housing programs meet acute needs, improve quality of life and increase the likelihood of a successful tenancy. This includes the provision of direct service, information and referral, crisis intervention, mediation and internal and external advocacy. Services are delivered to meet needs associated with physical and mental health, substance abuse, finances, daily living tasks, employment and continuing education, parenting support and child welfare, domestic violence, access to insurances and entitlements, and basic needs such as food or clothing. Services are voluntary and confidential. In 2015, 300 unduplicated residents received 1475 distinct interventions to help with 425 identified problems. Most notably, the effort resulted in the prevention of 116 possible evictions.
	Chore Services Program	Elderly Residents and Adult Residents with Disabilities	Ongoing	Through assistance with a contracted provider, elderly residents or adult residents with disabilities may be assisted with housekeeping needs. Services are provided when the resident is ineligible for mainstream programs and when they are willing and able to meet the remaining requirements of the lease and the program. In 2015, 31 unduplicated participants were assisted in this program.

Actions to Improve Public Housing and Resident Initiatives – Reading Housing Authority - 2015

Wellness Program	High-Rise Residents & Oakbrook, Glenside, & Hensler Homes Elderly Residents and Adult Residents with Disabilities	Ongoing	There were 647 unduplicated residents, with a total of 5043 visits, to agency Wellness Centers. Centers seek to enhance residents' health and improve their ability to remain in the home environment. Services are delivered by a nurse in areas of individual wellness coaching, individual and group education, and wellness clubs and activities. The program utilizes more than 20 partners per year, including serving as a training site for nursing students from a local community college and university. In February, 35 residents in two developments took place in an OT & Quality of Life Research study.
Reasonable Accommodations Program	All Public Housing Residents	Ongoing	Reasonable accommodations are provided in accordance with Section 504 of the Rehabilitation Act of 1973, as amended. Reading Housing Authority will modify policies, rules, and procedures, or make a structural change to a common area or dwelling in order to accommodate persons with disabilities so that such individuals can have an equal opportunity to use and enjoy the housing program. In 2015, Reading Housing Authority processed 99 requests for reasonable accommodations.
Holiday Gift Program	Elderly Residents & Adult Residents with Disabilities	Ongoing	In cooperation with the local Salvation Army, Resident Services provides an opportunity for all elderly and disabled residents of Reading Housing Authority to sign up for and receive a holiday gift and grocery gift card. Sign-ups and deliveries are provided on sight in the seven public housing community spaces because of the various challenges faced by residents in travelling off-site to community-based distributions. This program was provided at seven sites serving 508 elderly and adult residents with disabilities in 2015.
90+ Birthday Club	All Public Housing Residents	Ongoing	Birthday wishes are delivered to residents who are ages 90+ in each public housing development, providing an opportunity for service coordination follow-up of the organization's frailest residents.
Senior Community Center	Elderly Residents & Adult Residents With Disabilities	Ongoing	Social, educational, and health-related programming, along with an afternoon meal, is offered three days per week at Kennedy Towers. Services are provided by a local human service agency and funded by the Area Agency on Aging.

Actions to Improve Public Housing and Resident Initiatives – Reading Housing Authority - 2015

Categories	Programs	Target Audience	Frequency	Description
	Food Access	7 Public Housing Developments	Ongoing	Through collaboration with the regional food bank, pantry services are delivered on-site, and in some cases, to the home. With this collaboration, fresh produce of fruits, vegetables, and yogurt was distributed five times in 2015 to all seven developments. Through the distribution of Commodity Supplemental Food Program (CSFP), a federally funded program to improve the health of residents 60 years of age and older, five sites were served. This program served 168 unduplicated residents— a total of 1764 "totes" of food that included a variety of foods such as non-dairy products, milk, and ready to eat foods such as peanut butter, canned meats, fruits, and vegetables. Also included were monthly distributions that are conducted in cooperation with two area churches and respective resident councils. This pantry distribution program served both family developments, serving an additional 170 households per month.
	Summer Picnics	Elderly Residents & Adult Residents With Disabilities	Ongoing	In an effort to increase resident participation and involvement in agency policy, summer picnics are sponsored at each high-rise, followed by the monthly meeting of the Board of Directors.
	Youth Programs	Youth Residents	Ongoing	After-school programming and summer camping programs are offered to youth residents of Oakbrook and Glenside Homes. In partnership with the local boys and girls club, programming is offered to meet the needs of development youth in areas of character and leadership development, the arts, education, and career development, sports, fitness and recreation, and health and life skills. In 2015, more than 200 youth members were served through these programs.



# Loan Information BEDI NHS HOP Loans Action Plan

## Amendment

Family Business Loan Program Account

One loan issued in 2015 in the amount of \$400,000  
\$173,028.63 is the account balance as of 12/31/2015.

The loan name and amount of Section 108 Loan funds received from HUD -  
Penn Square \$1,500,000

The loan name and amount of Section 108 Loan funds that were disbursed to a developer - \$0

The loan name and amount of Section 108 Loan payments received from loan recipients  
(and the amount of loan payments remitted to HUD)

Hydrojet/Buttonwood Gateway - Received \$39,160.78 - Paid To HUD \$57,987.47  
Sunrich/Buttonwood Gateway - Received \$64,841.45 - Paid To HUD \$120,435.50  
KVP/Habasit - Received \$750,000 - Paid To HUD \$750,957.90  
Goggleworks Apts. - Received \$0 - Paid To HUD \$34,511.94  
Reading's Future/Sovereign Plaza - Received \$320,260 - Paid to HUD \$515,170.00  
Doubletree Hotel (Loan 1) - Received \$3,407.85 - Paid to HUD \$8,048.85  
Doubletree Hotel (Loan 2) Received \$3,596.86 - Paid To HUD \$9,390.68  
Penn Square - Received \$0 - Paid to HUD \$3,204.30

The amount BEDI (or EDI) funds received from HUD \$750,000

The name and amount BEDI (or EDI) funds that were disbursed to a developer \$ 750,000

The principal balance for each CDBG, HOME float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received (see table)

The total number of CDBG, HOME, and Section 108 Loans outstanding and the principal balance owed as of the end of the reporting period (see table)

The total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness

The total number and amount of loans that have gone into default and for which the balance was forgiven or written off during the reporting period

HOME Action Plan Amendments in 2015 - 247 Washington St. – Changed the Residential Acquisition / Rehab / Resale Project to a Rental Project - \$139,434.62

The Neighborhood Housing Services Home Ownership HOP Loan Program received \$31,514 in CDBG program income in 2015. They issued two loans to low and moderate income level households.

## 2015 Loan Reporting

<u>Loan #</u>	<u>Name</u>	<u>Principal Balance O/S</u>	<u>Terms of Deferral or Forgiveness</u>
"15-01-01	Rdg Parking Authority	69,220.78	
"17-01-03	Crescent Brass	38,305.17	Bankruptcy-court stip pmt
"19-01-01	Price Design Resources	63,966.81	
"26-01-01	Sandi Salads	22,444.37	
"26-01-02	Sandi Salads	37,995.60	
"36-01-01	Rdg Housing Opportunities	105,046.23	Payments deferred until 2010
"36-01-02	Rdg Housing Opportunities	49,000.00	Payments deferred until 2010
"36-01-03	Rdg Housing Opportunities	72,950.00	Payments deferred until 2010
"100-01-01	Dryler Products Inc	13,875.62	Bankruptcy-have not rec'd court papers to write off
"107-01-01	Renato Brunas Holdings	24,606.71	
"111-01-01	NHS (Mayflower Apts)	130,650.00	
"115-01-01	Donald & Linda Dahms	30,000.00	
"118-01-01	Rdg Railcar	20,974.17	
"118-01-02	Rdg Railcar	41,944.55	
"121-01-01	Senior Apts @ Wyo Club	248,905.88	Balloon Payment Due 7/22/2028
"121-01-02	Senior Apts @ Wyo Club	360,000.00	Balloon Payment Due 7/22/2028
"121-01-03	Senior Apts @ Wyo Club	470,307.00	Balloon Payment Due 7/22/2028
"121-01-04	Senior Apts @ Wyo Club	129,693.00	Balloon Payment Due 7/22/2028
"126-01-01	River Oak Partners	1,475,000.00	First Payment Due 1/1/2030
"132-01-01	Wm M McMahon Jr	226,456.21	Adjustments made to posted checks (Interest Only)
"133-01-01	Jumbalaya J's	15,000.00	
"143-01-01	Inglis Cottages	50,000.00	
"144-01-01	Elm View Apts	570,000.00	Forgiven 1/30/2026
"144-02-01	Elm View Apts	200,000.00	Forgiven 1/30/2011
"146-01-01	Century Hall Assoc	80,000.00	First Payment Due 1/1/2011
"146-02-01	Century Hall Assoc	345,000.00	First Payment Due 1/1/2011
"147-01-01	Berks Women in Crisis	344,101.00	First Payment Due 11/4/2028
"147-02-01	Berks Women in Crisis		\$100,000 Forgiven @ 10%/Year
"149-01-01	Beacon House	210,000.00	First Payment Due 3/1/2007
"150-01-01	Market Square	900,000.00	Principal Due 12/31/2026
"151-01-01	Bookbindery	175,000.00	First Payment Due 12/21/2006
"151-03-01	Bookbindery	325,000.00	First Payment Due 1/1/2006
"152-01-01	Penn's Common Court Apts	740,000.00	First Payment Due 10/23/2006
"153-01-01	Wood St Assoc	150,000.00	First Payment Due 2/3/2013
B04MC420013A	Goggleworks Venture LLP	3,457,000.00	Variable Libor+0.20% - Maturity date 08/01/2025
B04MC420013	Reading's Future LLC	2,000,000.00	Fixed @ 2.7% - Maturity date 08/01/2025
B02MC420013	Buttonwood Gateway	1,868,000.00	Variable Libor+0.20% - Maturity date 08/01/2024
B06MC420013	Goggleworks Apts	454,000.00	Variable Libor+0.20% - Maturity date 08/01/2029
B05MC420013	Doubletree (1)	1,500,000.00	Variable Libor+0.20% - Maturity date 08/01/2031
B13MC420013	Doubletree (2)	1,750,000.00	Variable Libor+0.20% - Maturity date 08/01/2034
B10MC420013	Penn Square	1,500,000.00	Variable Libor+0.20% - Maturity date 08/01/2035

FBL-1	GRILLTHENCHILL	168,926.25	3% - Maturity date 10/01/2030
FBL-2	PENNSQUARE	300,000.00	3% - Maturity date 11/30/2030
FBL-3	READINGSODA	400,000.00	3% - Maturity date 11/01/2024
FBL-4	READINGHOSPITALITY	138,043.78	3% - Maturity date 11/21/2024
	Total Principal Balance		
	Outstanding	21,656,355.49	